



Government of Jammu and Kashmir

**Office of the Chief Education Officer, Mini-Secretariat Shopi**

Email: Ph. No. 01933-260980, FAX: 01933-260479



Mr. Mohd Altaf Dar  
I/c Lib. Assistant, HS Gatipora

Mr. Showkat Ahmad Khan  
I/c Lib. Assistant, HS Zawoora

Subject:- Confirmation cases of In-charge Library Assistants for confirmation.  
Reference:- Committee's Report No. HSS/N/2023/SPN/239 Dated:- 10/07/2023

**NOTICE**

Whereas, you have been elevated as I/c Library Assistants by the Director School Education Kashmir vide No. 673-DSEK of 2015 dated 06-02-2015; and

Whereas, in pursuance to Government Order No. 01-Edu of 2020 dated 01-01-2020, files have been sought from the concerned DDO's in respect of Non-Gazetted staff including In-charge Library Assistants vide No. CEO/SPN/Estt/Confirmation/20/2839-41 dated: 19/08/2020; and

Whereas, the files were placed before the Departmental Promotion Committee on 18/01/2023 for perusal; and

Whereas, the Departmental Promotion Committee members cleared a number of non-teaching officials for promotion to next higher grade subject to the fulfillment of certain conditions including Mohd Altaf Dar, I/c Library Assistant HS Gatipora and Showkat Ahmad Khan I/c Library Assistant HS Zawoora; and

Whereas, the recommendation for promotion were kept withheld by the committee subject to clearance by obtaining a fresh verification report (through proper channel) of the C.Lib. Courses acquired by the concerned through outside state institutes; and

Whereas, in order to ascertain the genuineness of C.Lib Certificates produced by these Officials; this Office vide communication No. CEO/SPN/NT/23/491-93 dated 31/01/2023 requested the authorities of "National Institute of Management and Engineering Bangalore, Karnataka" to share the verification/ authenticity reports. The said communication was sent through speed post (EE914082295IN), however the communication was returned by the DAK Officials to this Office with remarks "No such Office in this District, Return to the Sender"; and

Whereas, the verification reports produced by the officials in question earlier were found to be quite questionable by the Departmental Promotion Committee, thereby making a prima-facie case for further investigation; and

Whereas, the enquiry committee was constituted by this office vide No. CEO/SPN/IMW/1337-41 dated: 23/03/2023 for further findings/ recommendations to proceed ahead in the case on merits; and

Whereas, the committee recommended for providing one more opportunity to the Officials to produce authentic documents of Certificate Course in C. Lib within prescribed time limit, failing which the concerned may be reverted back to the position of Multi Tasking Staff (MTS); and

In view of above and to take length of service as In-charge Library Assistant in consideration, one more opportunity is provided in your favour for a period of one (01) year from the date of issuance of this Notification to produce authentic/ genuine C.Lib. Certificate(s), otherwise the case will be submitted to Director School Education Kashmir Srinagar for reversion.

Chief Education Officer  
Shopian

NO. CEO/SPN/ESTT/NT/ 3873 - 00/  
DATED: 02/09/2023  
Copy to the:-

1. Director School Education Kashmir Srinagar for favour of information please.
2. Joint Director (South) for favour of information please.
3. Headmaster HS Gatipora for information and necessary action.
4. Headmaster HS Zawoora for information and necessary action.
5. Accountant, CEO Office Shopian with the directions not to sanction Time Bound Case in respect of In-charge Library Assistants till final outcome of the case.
6. In-charge website CEO Office Shopian for information, with the directions to upload the notification in the official website.